

Allegheny County Airport Authority



ALLEGHENY COUNTY AIRPORT AUTHORITY
PITTSBURGH INTERNATIONAL AIRPORT
ALLEGHENY COUNTY AIRPORT

REQUEST FOR PROPOSAL

FOR WORK/LIFE BALANCE COACH

RFP #0601

The Allegheny County Airport Authority has a need for a firm/individual to provide a **FOR WORK/LIFE BALANCE COACH**.

This is a Request for Proposal. It is not an offer, a contract nor an invitation for bids. The submission of a proposal, in response to this request, constitutes an invitation to negotiate and not to bid. The submission of a proposal does not impose any legal obligation upon either the Allegheny County Airport Authority or the party submitting the proposal, nor does it create any contractual or quasi-contractual relationship between them.

The Allegheny County Airport Authority reserves the right to reject or disregard any or all proposals, to negotiate with any or all firms submitting proposals or with firms not submitting proposals, and to enter into a contract with any firm for any or all of the services described herein.

Your firm will be required to submit a written proposal. Please submit an original one (1) original and (3) exact copies of your proposal. All proposals shall be addressed to:

Deborah Bufalini
Procurement Manager
Allegheny County Airport Authority
Department of Procurement, Pittsburgh International Airport
Landside Terminal
4th Floor Mezzanine, PO Box 12370
Pittsburgh, PA 15231-0370

REQUEST FOR PROPOSAL (RFP) CLARIFICATIONS: No later than 5:00 P.M. prevailing time on **Monday, October 21, 2019**.

REQUEST FOR PROPOSAL (RFP) DUE DATE: No later than 2:00 P.M. prevailing time on **Wednesday, October 30, 2019**.

Additional details to be found in this Specification.