

STEP 1

Log in to ACAA Academy Home Page

<https://pitairportlearning.com>

Username: first initial of first name+last name+last 4 of SSN

*EXAMPLE: (bjones3333)

Password: pitairport

ALL LOWERCASE!

You will be prompted to customize your **Password**.

If you forget your initial login, contact your Security Liaison.



NEED HELP RESETTING YOUR PASSWORD?

email: support@airportlearning.com

or call: 844-413-2212

STEP 2

Begin Taking a Course

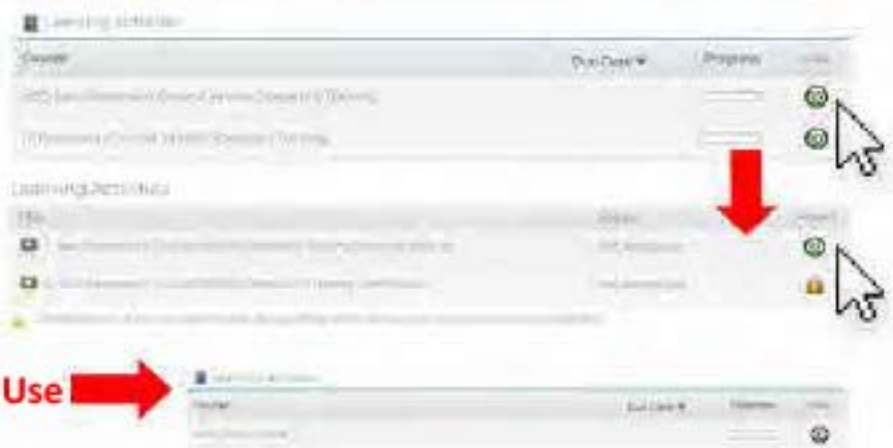
Click on **My Account**

Choose a Course - Click **GO**

Select a Lesson - Click **GO**

NOTE: You **MUST** view the **Terms of Use**

before beginning any courses.



REMEMBER!

You must view each course completely and in sequential order before you take the certification.

STEP 3

Return to the Course Details Page

After you complete the course click on the **X** on the top right to close the module and wait for the data to be saved.

Click on the link below **Data Saved**.

DO NOT click the back button in the browser!



Data Saved

Click here to go back to the course details page.



STEP 4

IMPORTANT: SIDA Certificate

Your SIDA certificate of completion must be printed.

How to print:

- Go to **My Account**.
- Bottom left hand side – you will see **My Certificates**.
- To the right of the **SIDA** you will see **PRINT**.
- Click on the word **PRINT** and wait for your certificate to pop up on the screen. This may take a few minutes.
- Once it does, another print box will pop-up. Click **PRINT**.
- Once you have done this – close your certificate.
- Congratulations - You are finished!!



NOTE: If you fail the SIDA Certification, DO NOT attempt to re-take.

***You will not get credit for the 2nd attempt EVEN IF YOU PASS.**

***See ID Badge Office Personnel for assistance.**

STEP 5

Logging Out

DO NOT simply close the browser.

Click on the **Logout** link in the upper right corner.

You are not logged out until you click **Logout!**

LOGGED IN AS ROB TEST 



Log Out



EXPERIENCING LOGIN OR TECHNICAL PROBLEMS?

email: support@airportlearning.com

or call: 844-413-2212



Badge Color	Certification Requirements	
Sterile	SIDA	
Gold	SIDA	
Red	SIDA	Non-Movement
Blue	SIDA	Non-Movement
Green	SIDA	Movement